Doc. No.2

Sanjo City Making an Appointment for COVID-19 Vaccination

[Vaccinations are by appointment only]

- To ensure the process goes smoothly, <u>all routes of vaccination</u> require appointment.
- <u>Medical facilities do not take appointments.</u> They must be made via (1) call center, (2) internet, or (3) automated voice guidance line.
- Upon making an appointment for your first vaccine shot, an appointment for your <u>second shot</u> is automatically made for the <u>same location, same time slot exactly 3 weeks apart</u>.
- <u>Appointment Confirmation is mailed 1 week before first</u> vaccination date.

(1) via Call Center

- ① Have your Vaccination Coupon handy
- ② When prompted, provide the operator with the Voucher Code and your date of birth
- ③ Tell the operator your preferred vaccination site and date/time
- ④ Appointment completed.



(2) via Internet PC or Smart Devices

- ① Have your Vaccination Coupon handy
- ② Scan QR code or enter URL to access the site
- ③ Use the Voucher Code and your date of birth to

log-in and make your appointment

- You will need to enter your personal information such as name and phone number, as well as set up a password upon first log-in.
- If you forget your password, have the Vaccination Coupon code handy and contact the call centre.

(4) Confirm your appointment details on My Page

- After confirming your appointment, you can click (\equiv) on the top right of the page and log out to make appointments for another person.

URL

https://vaccines.sciseed.jp/sanjo/



QR code Cont. on reverse side

Appointment open dates are different according to age group. Please check Doc. 1 "About COVID-19 Vaccinations"

This **Code** located on the Coupon is needed when making appoint-



(3) via Automated Voice Guidance

No wait time required, see detailed instructions below.

* To cancel or to make changes to your appointment, please contact the call center.

 \ast The system may be especially busy from 9:00 to 17:00, please call outside these hours for smoother service.

050-3183-0658 TEL

Standard call rates apply

Instructions for Voice Guidance line

The following explains how to use the automated voice guidance system. By following these instructions, you should be able to make the appointment smoothly in roughly 5 minutes.

0	Have handy your Vaccination Coupon and List of Vaccination Sites.
0	Dial the number 050-3183-0658
2	Follow the voice instructions to enter the 10-digit Coupon Code using the number pad on your phone.
3	Next, enter your 8-digit date of birth in YYYYMMDD format For the date of August 13 th 1950, enter "19500813"
4	From the List of Vaccination Sites, enter the 3-digit site number for your preferred site.
6	Select your preferred vaccine using the number pad on you phone. Currently, the Pfizer vaccine is the only one available, so just enter "1".
6	Enter your preferred date to receive vaccine in MMDD format. In the case of May 10 th , enter "0510".
1	The voice guidance will read off available times (AM/PM), please select one using the number pad.
8	The voice guidance will read off available 30-minute time slots, please select one using the number pad.
9	Lastly, please enter a phone number by which you can be reached.
0	Appointment complete.
List of vaccination sites, detailed instructions and other updates regarding vaccinations are all available at Sanjo City website:	

https://www.city.sanjo.niigata.jp/kinkyu/13450.html